

**Tuesday, May 16, 2023  
Special Board Meeting  
Mayfield City School District  
Baker Administration Building  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
5:00 P.M.**

**1. OPENING ITEMS**

**A. ROLL CALL - Mr. Ron Fornaro, Ms. Jolene Greve, Ms. Sue Groszek, Mr. Al Hess, Mr. Jimmy Teresi**

**2. APPOINTMENT OF TREASURER PRO-TEM**

***Board Action: 2023-078***

**A. APPOINTMENT OF TREASURER PRO-TEM**

It is recommended that Ron Fornaro be appointed Treasurer Pro-Tem.

**Motion & Voting**

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

**3. SUPERINTENDENT'S CONSENT AGENDA**

***Board Action: 2023-079***

**A. CERTIFIED APPOINTMENTS - ADMINISTRATOR**

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment applications.

**Kati Tomco** -It is recommended that **Kati Tomco** be approved as Special Education Supervisor or the 2023/2024 school year and be given a three-year (205 day per year) administrative contract with an annual salary of \$104,628.00, (Step 13) and with all the emoluments and entitlements contained in the administrative compensation schedule.

**B. CERTIFIED - ADMINISTRATOR RESIGNATIONS**

The Superintendent recommends approval of the following personnel items for the 2022-2023 school year as presented by the Director of Human Resources.

**Rebecca Szilagyi** - Psychologist at Lander & Center Elementary, will resign her position at the conclusion of her 2022/2023 contract year.

**C. CERTIFIED - RESIGNATION**

The Superintendent recommends approval of the following personnel items for the 2022-2023 school year as presented by the Director of Human Resources.

**Lisa Millard** - Will resign her position as Job Training Coordinator/Intervention Specialist teacher at CEVEC, effective at the conclusion of the 2022/2023 contract year.

**D. CERTIFIED RESIGNATION / RETIREMENT**

The Superintendent recommends approval of the following personnel items for the 2022-2023 school year as presented by the Director of Human Resources.

**Kristina Risk** – Third Grade Teacher at Center Elementary School, is resigning to retire effective at the end of the 2022/2023 school year, after having been with the Mayfield Schools since 1994. We want to express our appreciation for her many years of excellent service and extend best wishes.

**E. CLASSIFIED RESIGNATION / ADMINISTRATOR - APPOINTMENT**

The Superintendent recommends approval of the following personnel items for the 2023-2024 school year as presented by the Director of Human Resources. T

**Rachel Bauccho** - Will resign her position as Bus Driver effective at the conclusion of the 2022/2023 contract year in order to accept the position of Assistant Transportation Supervisor.

It is recommended that **Rachel Bauccho** be approved as Assistant Transportation Supervisor effective July 1, 2023, for the 2023/2024 school year and be given a three-year (260 day per year) administrative contract with an annual salary of \$68,006.00, (Step 2) and with all the emoluments and entitlements contained in the administrative compensation schedule.

**F. CLASSIFIED ADMINISTRATOR - APPOINTMENT/BALANCE OF YEAR (2022/23) CONTRACT**

The Superintendent recommends approval of the following personnel items for the 2022-2023 school year as presented by the Director of Human Resources.

**Marc Engoglia** - It is recommended that **Marc Engoglia** be approved as a Transportation Supervisor effective May 8, 2023, through June 30, 2023, with an annual salary of \$102,387.00, (Step 7) and with all the emoluments and entitlements contained in the administrative compensation schedule.

#### **G. CLASSIFIED NON-RENEWALS**

The Superintendent recommends that the limited contracts of the following people whose contracts expire at the end of the 2022-2023 school year not be renewed.

1. **Bradley Askin** - Paraprofessional, CEVEC
2. **Susan Puletti** - Paraprofessional, CEVEC

#### **H. CLASSIFIED - RETIREMENTS**

The Superintendent recommends approval of the following personnel items for the 2022-2023 school year as presented by the Director of Human Resources.

**Judy Herzog** – Paraprofessional at Millridge Elementary School, is resigning to retire effective at the end of the 2022/2023 school year, after having been with the Mayfield Schools since 2018. We want to express our appreciation for her many years of excellent service and extend best wishes.

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

#### **Motion & Voting**

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

#### **4. TREASURER'S BUSINESS**

***Board Action: 2023-080***

#### **A. FIVE YEAR FORECAST**

## MAYFIELD CITY SCHOOLS BOE – Special Meeting Minutes Wednesday, May 16, 2023

It is recommended that the Mayfield Board of Education approve the five-year forecast as required by ORC 5705.394 inclusive of all assumptions contained therein and direct the Treasurer to file said forecast with the Ohio Department of Education by no later than May 31, 2023.

- **May 2023, Five-year Financial Projection** Recent Auditor of State guidance requires 5-year projections to be filed on or before May 31st after approval by the Board of Education. Since our regular meeting has been moved back to May 31st, we are requesting approval of this item at the May 16th special meeting.
- A formal presentation to the board and general public will occur at the regular meeting on May 31st and what follows is a summary of the key changes from the October 2022 filing:
- Local tax revenue has been evaluated against Fiscal Year 2022-23 collections. Class I residential property remains consistent with projections while Class II commercial has been adjusted down by approximately \$1.37M and then trended forward for all future years due to valuation reduction challenges by owners of office space \$688K in total (\$366K attributed to Rockwell alone); potential significant challenges in future tax years by Progressive Insurance (\$80M in Assessed Valuation), Parker Hannifan (\$12M in Assessed Valuation), etc.; and the delayed anticipated completion of new Class II construction projects - nursing home developments in both Mayfield Heights & Highland Heights - that impact the timing of the new tax revenue originally considered in Fiscal Year 2023-24. We will continue to monitor this situation closely, along with the assistance of our property valuation attorney Bob Brindza, because Class II property tax collections represent \$19.2M or 28.5% of total tax collections.
- State Aid evaluated current year (2022-23) Fair School Funding mechanics as the transition to the new program continues to occur and reduced the BASE COST value by \$275K to reflect the May #1, 2023, detail report. Used the HB3 estimates as simulated for both House and Executive proposals and used the lower of the two simulations for Fiscal Year 2023-24 and Fiscal Year 2024-25 and projected through the balance of the forecasted period. State Aid (Restricted, Unrestricted, and Casino Revenue) collectively represents \$2.6M or 3.6% in annual operating revenue.
- Fringe Benefits rate that were approved at the April 23, 2023, special meeting for Fiscal Year 2023-24 have been incorporated into the appropriate categories - Health/Rx/Vision, Dental, & Life - and resulted in a savings of \$445K to the base year and then trended forward throughout the forecasted period.

- Transfers Out implemented the \$20M transfer from our cash reserves into the 070 capital improvements fund that you approved at your regular meeting on October 26, 2022. In addition, calculated the one-time stipend payments associated with the new 4-year collective bargaining agreements and transferred this entire value of \$5.49M - current year (FY2022-23) and the next 2-years (FY2023-24 & FY2024-25) - as well as the remaining payments of \$1.6M associated with our previously approved exit incentive programs into 035 funds to handle the future payments. All of this is being done to disrupt the current year (FY2022-23) financial activity associated with these one-time payments in order to re-establish a more “normal” operating presentation beginning in FY2023-24 and thereafter to more accurately reflect the relationship between ongoing operating revenues and expenditures and the timing of deficit spending and need for additional revenues or a reduction in expenditures.
- All other revenue and expenditure categories not specifically mentioned above are currently trending at a tolerance close to that originally projected and therefore no further discussion needed at this time.

**Ending Cash Balances and Levy Projector** below is a table consistent with prior presentations to illustrate the relationship between operating revenues and expenditures, the projected fiscal year when deficit spending begins, the transfer of one-time funds for capital improvements and staff payments, and the impact of a 5.0 mill operating levy. The Table illustrates the following:

- The first **Fiscal Year Operating Deficit** is in FY2023-24 totaling **(\$1,742,700)**, which is consistent with past discussions.
- The first **End of Year Deficit**, without levy passage is FY2027-28 totaling **(\$664,655)**, which again is consistent with past discussions.
- **If we wait and request a levy at the time the End of Year deficit occurs in FY2028-29**, we will need to pass **7.98 mills** (or make drastic expenditure cuts to our programs and operations) to minimally eliminate the deficit and then pass additional millage to offset future operational inflation.
- **To continue operations along with a consistent levy value and timing**, we should request a **5.0 mill operating levy** in the calendar year 2024, which is consistent with past discussions and presentations.

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MAY 2023 PROJECTION											
						Millage Equivalent Operating Deficit, Assume 1-mill = \$1.5M	One-Time Transfer Out for Construction Fund & Staff Payments	One-Time Transfer Out Revised Cash Carryover	5.0 Mill Levy in CY2024, Assume 1-mill = \$1.5M	5-Mill Levy Revised Cash Carryover	
Fiscal Year	Operating Revenue	Operating Expenses	Cash Carryover	Suprlus or (Deficit)							NOTES
0	2021-22	75,989,040	(73,754,382)	56,466,752	2,234,658			56,466,752		56,466,752	Current CBA Expires
1	2022-23	76,938,998	(75,164,342)	58,241,408	1,774,656		(27,089,705)	31,151,703		31,151,703	
2	2023-24	76,461,217	(78,203,917)	29,409,003	(1,742,700)	1.16		29,409,003		29,409,003	5.0mill Levy CY2024
3	2024-25	78,338,694	(81,751,338)	25,996,359	(3,412,644)	2.28		25,996,359	3,750,000	29,746,359	
4	2025-26	79,982,502	(85,827,840)	20,151,021	(5,845,338)	3.90		20,151,021	7,500,000	31,401,021	Successor CBA Expires
5	2026-27	80,729,537	(89,573,100)	11,307,458	(8,843,563)	5.90		11,307,458	7,500,000	30,057,458	
5	2027-28	81,511,672	(93,483,785)	(664,655)	(11,972,113)	7.98		(664,655)	7,500,000	25,585,345	Possible Levy CY2028
7	2028-29	82,149,071	(97,616,726)	(16,132,310)	(15,467,655)	10.31		(16,132,310)	7,500,000	17,617,690	
8	2029-30	82,824,676	(101,948,067)	(35,255,701)	(19,123,391)	12.75		(35,255,701)	7,500,000	5,994,299	Successor CBA Expires

**KEY ASSUMPTIONS:**

- \* Assumes 2% Base raise, no disruption to Steps, no changes to health insurance (including 7% cap)
- \* Assumes current staffing levels sufficient to deploy academic and operational programs.

**Motion & Voting**

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

**5. ANY OTHER DISCUSSION ITEMS:**

**A. ANY OTHER MATTERS NOT RESULTING IN BOARD ACTION**

**6. ADJOURNMENT:**

*Board Action: 2023-081*

**A. ADJOURNMENT:**

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Request approval to adjourn meeting at **5:08pm**.

**Motion & Voting**

Motion by Ron Fornaro, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_  
Ms. Sue Groszek, President

Attest: \_\_\_\_\_  
Mr. Scott Snyder, Treasurer